Buddhist Tzu Chi Foundation
Tzu Chi USA Scholars 2020
Application Checklist for Continuing Undergraduate Students

❖ IF YOU APPLY ONLINE

➢ STEP 1: ONLINE APPLICATION PROCESS
   ❑ Complete Tzu Chi USA Scholarship application form for continuing undergraduate students (MUST be a former Tzu Chi scholarship recipient)
   ❑ Upload a copy of financial documents
   ❑ Upload an updated autobiography

➢ STEP 2: MAIL or EMAIL SUPPORTING DOCUMENTS
   ❑ All official college transcript(s) to date
   ❑ Written and signed proof of completion of 50 volunteering hours
   ❑ If you send the documents in separate mails, please always include a cover page with applicant’s name, email, and phone number

➢ STEP 3: FOLLOW-UP
   ❑ Wait for home visit notification

❖ IF YOU APPLY BY MAIL

➢ STEP 1: APPLICATION PROCESS
   ❑ Tzu Chi USA Scholarship application form for continuing undergraduate students
   ❑ A copy of financial documents
   ❑ An updated autobiography
   ❑ All official college transcript(s) to date
   ❑ Written and signed proof of completion of 50 volunteering hours
   ❑ If you send the documents in separate mails, please always include a cover page with applicant’s name, email, and phone number

➢ STEP 2: FOLLOW-UP
   ❑ Wait for home visit notification
Buddhist Tzu Chi Foundation
Tzu Chi USA Scholars 2020
Application Checklist for Continuing Undergraduate Students

*** Please double check your regional office’s address before mail in (see next page).

Please mail your supporting documents to Tzu Chi USA regional office that has been assigned to you based on your school zip code, indicating Attn: Tzu Chi USA Scholars Program.

Here are the Tzu Chi USA regional offices:

Northwest Region
N. CA, N. NV, OR, WA, ID, MT, WY, AK
2355 Oakland Rd, San Jose, CA 95131
Tel: 408-457-6969
Fax: 408-943-8420
Email: NWscholars@tzuchi.us

Midwest Region
OH, ND, SD, MN, WI, MI, NE, IA, MO, IL, IN
1430 Plainfield Rd, Darien, IL 60561
Tel: 630-963-6601
Fax: 630-960-9360
Email: MWscholars@tzuchi.us

Northeast Region
NY, VT, NH, ME, MA, RI, CT
137-77 Northern Blvd, Flushing, NY 11354
Tel: 718-888-0866
Fax: 718-460-2068
Email: NEscholars@tzuchi.us

National Headquarters
S. CA, S. NV, AZ, UT, NM, CO
1100 S. Valley Center Ave, San Dimas, CA 91773
Tel: 909-447-7799
Fax: 909-447-7948
Email: HQscholars@tzuchi.us

Central Region
N. TX, KS, OK, AR, TN
534 W. Belt Line Rd, Richardson, TX 75080
Tel: 972-680-8869
Fax: 972-680-7732
Email: CENscholars@tzuchi.us

Mid-Atlantic Region
KY, PA, WV, DE, NJ
150 Commerce Rd, Cedar Grove, NJ 07009
Tel: 973-857-8666
Fax: 973-857-9555
Email: MAscholars@tzuchi.us

Pacific Islands Region
HI, GU
1238 Wilhelmina Rise, Honolulu, HI 96816
Tel: 808-737-8885
Fax: 808-737-8889
Email: PIscholars@tzuchi.us

Southern Region
S. TX, LA, FL, MS, AL, GA
6200 Corporate Dr, Houston, TX 77036
Tel: 713-981-8966
Fax: 713-981-9008
Email: SOUscholars@tzuchi.us

Greater Washington D.C. Region
DC, MD, NC, SC, VA
1516 Moorings Dr, Reston, VA 20190
Tel: 703-707-8606
Fax: 703-707-8607
Email: DCscholars@tzuchi.us