



2019 Tzu Chi USA Walk Los Angeles Whittier Narrows Recreation Area

751 S Santa Anita Ave South El Monte, CA 91733

August 17, 2019 at 4:00pm - 9:00 pm

FOOD & BEVERAGE VENDOR APPLICATION

Booth Space Guidelines

- All forms of business (communications, services and marketing) are to be conducted within the confines of the assigned booth space, not in the aisles/streets/pathways. In addition, NO booth display shall extend into the aisles/streets.
- All booth spaces must be staffed at all times – if you need to take a break, make sure your booth is staffed.
- Refund policies must be posted clearly at all times and visibly in the booth space.

Setup Times

Saturday, Aug 17, 2019 1:30pm – 3:30pm

Food Vendor Registration Fee

\$200 fee includes registration and a 10'x10' allocated space. The registration fee must be included with the application. All applications must be received by 7/30/2019. For more information, please contact Ingrid Chen, Phone: 909-447-7799, Email: tzuchiwalk@tzuchi.us

Insurance

If a contract is offered, vendors are required and must provide Tzu Chi with proof of general liability insurance of no less than \$1,000,000. The policy shall name the Buddhist Tzu Chi Foundation, and their volunteers and/or employees as Additional Insured. The policy must also name the Buddhist Tzu Chi Foundation as the Certificate Holder. Policy must be in effect for the duration of dates that vendor occupies the grounds. Vendors must also maintain Workers Compensation insurance for all paid employees as required by California law and must provide a copy to remain on file with the Commercial Sales Office.



California Seller's Permit

All vendors are required to obtain a seller's permit with the State Board of Equalization with the following address listed on it: 750 S. Santa Anita Ave., South El Monte, CA 91733. If you do not have a seller's permit you can apply for a temporary permit online at <https://onlineservices.cdtfa.ca.gov/>. You are also required to keep a copy of this permit in your booth.

LA County Health Permit

Every food facility that participates in Tzu Chi US Walk (shall be referred as TCUSW in following) must have a valid Community Event/Seasonal Event Permit. The permit must be valid for the Tzu Chi US Walk event site and date of the event. Each permit is limited to one food facility operated by one owner. Two or more business or organization operating in a contiguous area may not combine their booths for the purpose of obtaining a single permit. The permit must be posted at the booth. Mobile food facilities that do not have a current Los Angeles County Public Health Permit, must obtain a permit as a temporary food facility to operate at a Community Event.

Vegetarian Food Only

Buddhist Tzu Chi Foundation promotes ethical eating and be environmentally friendly consumption. All food ingredients, condiments, and their preparation must be in a vegetarian manner.



2019 APPLICATION FOR COMMERCIAL BOOTH SPACE
August 17, 2019
BUSINESS INFORMATION

Legal Company Name: _____

Mailing Address: _____

City/State: _____ Zip: _____

Cell Phone #: _____ Fax #: _____

Email: _____ Website/Instagram: _____

Primary Contact (name that will appear on the contract): _____

On-Site Representative: _____ Phone Number: _____

Health Permit #: _____

Non-profit Organization:

Yes (Must provide non-profit organization exempt letter)

No

California Seller's Permit and/or Contractor's license if applicable will be required should a contract be issued.

Insurance: Each contracted vendor must provide Buddhist Tzu Chi Foundation certificate of general liability insurance of no less than \$1,000,000. Please check the form of insurance that you will be providing:

Own insurance policy (Name of insured must match business name on the application) _____



Utilities: Electrical (110V, 20amp) is provided for each booth upon request.

Refund Policy: Provide your refund policy in the space below. It is recommended that you offer a full refund or exchange to an unhappy guest. Refund policies MUST be visible and posted in booth at all times.

By signing below, I acknowledge that and understand that this is an application and NOT a contract. I also acknowledge and agree that there is a \$200 non-refundable application fee, regardless of the acceptance or denial of this application for a commercial sales space.

All sections of this application must be filled out or it will be considered incomplete and will be returned.

Company Name _____
Signature _____
Date _____

PROCEED TO NEXT PAGE TO FILL OUT SPACE REQUES



Additional Charges

1. Tzu Chi encourages use of reusable utensils and containers to reduce impacts on the environment. NO disposal items, including spoons, forks, cups, chopsticks and containers will be provided by the organizer. Vendors must prepare and provide.
2. Please indicate items requested in the following table. Please send a separate check together with the application and the application fee.

	Items	Rates	Qty	Sub-Total
1	8' x 1.5' Table	\$10.00/ea		
2	8' x 2.5' Table	\$10.00/ea		
3	Folding Chairs	\$5.00/ea		
4	Canopy with 4 sided walls	\$60.00		
			Total	

Return Application and Fees (checks only, payable to Tzu Chi) to:

1100 S Valley Center Ave., San Dimas, CA 91773

ATTN: Ingrid Chen, Phone: 909-447-7799, Email: tzuchiwalk@tzuchi.us .

For Office Use Only

	Location	Space Size	Space #	Price
10'x10'				
Food Truck				
Extra Items				